

Wolverhampton Methodist Circuit Safeguarding Children and Vulnerable Adults Policy

The purposes of this safeguarding policy are to ensure procedures are in place and people are clear about roles and responsibilities for children and vulnerable adults in our care and using our premises. It is to be read in conjunction with the Safeguarding Policy, Procedures and Guidance for the Methodist Church (July 2023)

It is the Methodist Church's intention to value every human being as part of God's creation and the whole people of God. At the heart of the Methodist community is a deep sense of the place of welcome, hospitality and openness, which demonstrates God's grace and love for all. Our church communities are called to be places where the transformational love of God is embodied and life in its fullness is a gift, which is offered to all people.

Principles

Safeguarding is about the action the Church takes to promote a safer culture. This means that the Wolverhampton Circuit will:

- **Promote** the welfare of children, young people and adults.
- Work to **prevent** abuse from occurring.
- Seek to **protect** and respond well to those that have been abused.

The Wolverhampton Circuit is committed to

- the care and nurture of, and respectful pastoral ministry with, all children, young people and adults.
- Safeguarding and protecting all children, young people and adults when they are vulnerable
- establishing safe caring communities; which provide a loving environment where there is informed vigilance as to the dangers of abuse.

We will carefully select and train all those with any responsibility within the church, in line with safer recruitment principles, including the use of criminal records checks through the Disclosure and Barring Service (DBS)

We will respond without delay to every safeguarding concern, which suggests that a child, young person, or adult may have been harmed; working in partnership with the police and social services in any investigation.

We will seek to work with anyone who has suffered abuse; developing with them an appropriate ministry of informed pastoral care.

We will seek to challenge any abuse of power; especially by anyone in a position of trust.

Working with the Circuit Safeguarding Officer we will support risk assessment of those who present a safeguarding risk within a church environment. We will ensure appropriate pastoral care is offered, and measures are taken to address identified risks including referral to statutory agencies, suspension and the use of safeguarding contracts.

In all of these principles we will follow legislation, guidance and recognised good practice.

Safeguarding Children, Young People and Vulnerable Adults Policy for The Wolverhampton Circuit.

This policy was agreed at the Circuit Meeting held on 14th September 2023

It will be reviewed in September 2024.

1. The Policy

The Methodist Church along with the whole Christian community, believes each person has a value and dignity which comes directly from God's creation of humans in God's own image and likeness. Christians see this as fulfilled by God's re-creation of us in Christ. Among other things, this implies a duty to value all people as bearing the image of God and therefore to protect them from harm.

The Wolverhampton Circuit is committed to the safeguarding and protection of all children, young people and adults, and affirms that the needs of children and of people when they are vulnerable and at risk are paramount.

The Wolverhampton Circuit recognises that it has a particular care for all who are vulnerable whether by disabilities or by reduction in capacities or by their situation. It is recognised that this increased vulnerability may be temporary or permanent and may be visible or invisible, but that it does not diminish our humanity and our wish to affirm the gifts and graces of all God's people. This policy addresses the safeguarding of children, young people and vulnerable adults. It is intended to be a dynamic policy. It is intended to support the Church in being a safe, supportive and caring community for children, young people, vulnerable adults, for survivors of abuse, for communities and for those affected by abuse.

The Wolverhampton Circuit fully agrees with the statement reiterated in *Creating Safer Space* 2007:

As the people of the Methodist Church we are concerned with the wholeness of each individual within God's purpose for everyone. We seek to safeguard all members of the church community of all ages.

The Wolverhampton Circuit recognises the serious issue of the abuse of children and vulnerable adults and recognises that this may take the form of physical, emotional, sexual, financial, spiritual, discriminatory, domestic or institutional abuse or neglect, abuse using social media or human trafficking (slavery). It acknowledges the effects these may have on people and their development, including spiritual and religious development. It accepts its responsibility for ensuring that all people are safe in its care and that their dignity and right to be heard is maintained. It accepts its responsibility to support, listen to and work for healing with survivors, offenders, communities and those who care about them. It takes seriously the issues of promotion of welfare so that each of us can reach our full potential in God's grace.

The Wolverhampton Circuit commits itself to:

RESPOND without delay to any allegation or cause for concern that a child or vulnerable adult may have been harmed, or is danger of being harmed whether in the Church or in another context. It commits itself to challenge the abuse of power of anyone in a position of trust. It commits itself to providing informed pastoral care to those in need, including the supervision of those who have committed criminal offences.

IMPLEMENT the Methodist Church Safeguarding Policy; Procedures and Guidance, government legislation and guidance to achieve safe practices in the circuit and in the churches.

The **PROVISION** of support, advice and training for all lay and ordained people that will ensure people are clear and confident about their roles and responsibilities in safeguarding and promoting the welfare of children and adults who may be vulnerable.

AFFIRM and gives thanks for the work of those who are workers with children, young people and vulnerable adults, and acknowledge the shared responsibility of us all for safeguarding children, young people and vulnerable adults in our care.

The Wolverhampton Circuit commits itself to the processes of safer recruitment in all aspects of its paid and voluntary work.

2. The Purpose

The purpose of this safeguarding policy is to ensure that procedures are in place and people are clear about roles and responsibilities for children, young people and vulnerable adults in our care and on our premises. It is to be read in conjunction with the Methodist Church Safeguarding Policy, Procedures and Guidance (2023). The full implementation of these policies should ensure that:

- The Church (and all associated activities) is a safer place for everyone.
- Communities we serve have confidence that children, young people and vulnerable adults are as safe as possible, and that their well-being is enhanced in the life of the Church.
- People in the Church are alert to unsafe practices and are able to challenge them.
- Office holders are safely recruited, trained for their roles and are accountable for their activities.
- People who have experienced abuse are accepted, empowered and supported in maintaining control over their lives and making informed choices without coercion.
- People who abuse are held accountable to the law and the risk they pose is managed while they are supported and challenged to address their motivations and behaviour.

Roles and Responsibilities

A. Circuit Meeting / Circuit Safeguarding Officer

It is the responsibility of each Circuit Meeting to appoint a Circuit Safeguarding Officer and there should be no gaps in this crucial provision. It is not appropriate for any minister to fill any gap, because of the potential conflict of roles but an individual safeguarding officer may cover the role in more than one location. The role will usually be undertaken on a voluntary basis although expenses should be met.

Ultimate responsibility for safeguarding within the circuit lies with the Circuit Meeting. The Circuit Safeguarding Officer should be a member of the Circuit Meeting.

The Wolverhampton Circuit appoints Mrs Sue Crook as Circuit Safeguarding Officer for Children and Vulnerable Adults.

The Wolverhampton Circuit also appoints a Safeguarding Group to share and support the work of the Circuit Safeguarding Officer. This is chaired by the Superintendent, and currently includes Sue Crook, Janet Punfield and Liz Macer-Wright. The Circuit also agrees to the appointment of Liz Macer-Wright, and Sue Crook as Circuit Trainers for the Foundation Module.

The Circuit Meeting holds the following responsibilities which may be delegated to the Circuit Safeguarding Officer and the above named groups where appropriate:

- Support and advice to the Circuit Superintendent and the Circuit Stewards regarding safeguarding matters.
- With the support of the Circuit Superintendent, and Circuit Safeguarding Officer ensure prompt recording and reporting of any safeguarding concerns of which they are made aware. This will include appropriate referral to statutory agencies and District Safeguarding Officer as required by Methodist Church Safeguarding Policy, Procedures and Guidance.
- Making appropriate arrangements for the secure storage, retention and appropriate sharing of safeguarding information held by the circuit.
- Promoting the safety and well-being of all children and vulnerable adults within the circuit.
- Receiving a report to each circuit meeting about safeguarding events (noting the need for confidentiality regarding specific cases) and reminding relevant parties (where necessary) that safeguarding should be a standing item on the Circuit Meeting agenda.
- Receiving and reviewing church risk assessments and training schedules for each church in the Circuit and sharing with the Circuit Meeting annually.
- Attending the circuit staff meeting as necessary to discuss concerns brought to their attention.

- Liaising with individual Church Safeguarding Officers to offer guidance and check they are complying with Methodist Church Safeguarding Policies, Procedures and Guidance. This should include at least one annual meeting.
- Working with the Superintendent Minister, Ministers, Circuit Safeguarding Officer and the District Safeguarding Officer regarding safeguarding concerns.
- Attending and active participation at safeguarding training, district safeguarding events and meetings.
- Work with local ecumenical partners and their safeguarding representatives.
- Reviewing safeguarding policies for each church in the circuit prior to presentation to the Circuit Meeting.
- Supporting the Circuit Superintendent with the annual review of the Circuit Safeguarding Policy and sending a copy to the District Safeguarding Officer.
- Maintaining of a record of all people within the circuit who have received Foundation Module training and Advanced Module Training together with dates of attendance
- Ensuring that appropriate levels of training is completed by those working with children and vulnerable adults, holding an office of responsibility, or are in other applicable roles as defined in Appendix III of the Methodist Church Safeguarding Policy, Procedures and Guidance.
- Overseeing timely delivery of appropriate training, in liaison with the Church Safeguarding Officers and accredited Circuit Trainers
- Advising all churches in the circuit of the requirement to adopt a safer recruitment policy and to carry out required procedures when appointing staff or volunteers
- DBS verification on behalf of the circuit.
- Retaining records of names of those at circuit level who have DBS checks.
- Providing reminders to church safeguarding officers about the need to apply or reapply for checks in accordance with the Methodist Church policy (for updates, the period is currently every five years).
- Assisting the DSO with setting up Monitoring and Support Groups for those subject to safeguarding contracts and reminding the chairs of groups when reviews are due.
- Maintaining a directory of useful names and contact details.
- Ensuring that all safeguards are in place where churches are live streaming worship, and that all practices with regard to filming and the use of photographs follow GDPR regulations with regard to places of worship being a 'restricted space' (explicit permission must be given by an individual or the guardian of an individual in the case of a child before they are filmed or photographed, and there must be clarity as to where the film or photographs will be used prior to permission being given.

B. Superintendent Minister

- Ensure all churches have appropriate and up-to-date safeguarding policies in place.
- Support those in pastoral charge in exercising responsibility for the implementation of safeguarding policy and practice.
- Ensure the provision of pastoral support for those involved in issues of abuse and in management of those who present a safeguarding risk.
- Ensure training opportunities are in place for all workers with children, vulnerable adults, for staff of the circuit and for members of the local churches in the circuit, in accordance with Appendix 9 of the Methodist Church Safeguarding Policy, procedures and Guidance.
- Ensure that all procedures for safer recruitment are followed for all paid employees, and voluntary support within the circuit.
- Ensure the Circuit Meeting appoints a Circuit Safeguarding Officer and that the details are passed to the district office.
- Ensure the Circuit Meeting reviews the Circuit Safeguarding Policy annually.
- Support the Circuit Safeguarding Officer in their work.

C. Circuit Stewards

Ensure agreed procedures are in place for circuit and ecumenical events that involve children or vulnerable adults.

Procedures for circuit events involving children, young people and vulnerable adults.

It is essential that circuit events that involve children or vulnerable adults do not slip through the net because they are not owned by one church. Circuit events are to be discussed with the Circuit Safeguarding Officer and notified to the District Safeguarding Officer **prior** to these being agreed to ensure that all permissions, risk assessments and good practice guidelines are in place.

The event should have been planned effectively and attention given to the following issues:

1. Risk assessment and suitability of the activity and the premises.
2. The appointment of a team to take charge of the event, including safeguarding and first aid personnel (particular health or ability needs should be taken into account)
3. Numbers of children, young people or vulnerable adults involved.
4. Transportation following good practice guidelines.

This information is to be agreed with the Circuit Safeguarding Officer and sent to the District Safeguarding Officer for approval **prior** to the event being agreed.

Key Concepts and Definitions

A child is anyone who has not yet reached their eighteenth birthday. The fact that a child has reached 16 years of age, is living independently or is in further education, a member of the armed forces, in hospital or in custody in the secure estate, does not change his/her status or entitlements to services or protection.

Vulnerable adults: Any adult aged 18 or over who, due to disability, mental function, age or illness or traumatic circumstances, may not be able to take care or protect themselves.

Safeguarding and protecting children or vulnerable adults from maltreatment; preventing impairment of their health and ensuring safe and effective care.

Adult/child protection is a part of safeguarding and promoting welfare. This refers to the activity undertaken to protect children/specific adults who are suffering or are at risk of suffering significant harm, including neglect.

Abuse and neglect may occur in a family, in a community or in an institution. It may be perpetrated by a person or persons known to the child or vulnerable adult or by strangers, by an adult or by a child. It may be an infliction of harm or a failure to prevent harm.

Dated: 5th September 2023

Signed: *Joanne Cox Darling*
..... *(Rev. Dr. Joanne Cox-Darling)*
Chair of Circuit Meeting